Date: 24-12-2022

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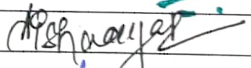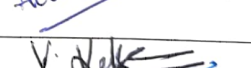
With the reference of ALMA CONNECT meeting for 2022-23, we are going to arrange the

Alma Committee Meet 31/12/2022, Saturday from 10:00am onwards.

I request the Department Coordinators to be available and convey the same to the Alumni

Executive Council members.

I expect your cooperation.

AGENDA MEETING:

- Alumni Award – Every branch and Self Finance Course
- Panel discussion how can individually help institute in general and students
- Assisting in Knowledge Transfer, assisting in various Cultural program like singing fashion show, Choreography etc.
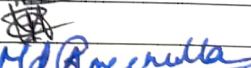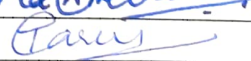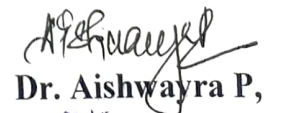- Resolved to mobilize the membership fees of the Association more effectively and efficiently

Sl. No.	FACULTY	DESIGNATION	SIGNATURE
1	Dr. Nalinakshi N	Chairperson &In-charge Principal	
2	Dr. Aishwarya P	Convenor, HoD, Dept of CS & E	
3	Mrs. Aditi Ravichandra	Alumni Faculty Coordinator Faculty Coordinator for Dept. of CSE	
4	Mrs. Vijayalakshmi	HoD, Dept. of ISE	
5	Dr. Sundari Tribhuvan	HoD, Dept. of ECE	
6	Dr. Srikumar Biradar	HoD, Dept. of Mech	
7	Mrs. Ashwini B T	HoD, Dept. of Civil	
8	Mrs. Madhushree	Faculty Coordinator for MBA	
9	Mr. Md. Ameenulla	Treasurer, Dept. of ISE	
10	Mr. Tarun G T	Secretary, Dept. of Mech	

Dr. Aishwayra P,

Convenor, ALMA CONNECT

Professor & Head CSE
Atria Institute of Technology
Bengaluru - 560 024

ATRIA INSTITUTE OF TECHNOLOGY

ASKB Campus, 1st Main Rd, AGS Colony, Anand Nagar, Hebbal, Bengaluru
Karnataka 560024, India

Meeting Name:	**Alumni Committee Meet**
Date of the meeting:	**31/12/2022**
Minutes prepared by:	**Dr. Aishwarya P**
Time:	**10:00 am – 12 noon**
Location:	**Board Room**

Attendee

Sl. No.	FACULTY	DESIGNATION	SIGNATURE
1	Dr. Nalinakshi N	Chairperson &In-charge Principal	
2	Dr. Aishwarya P	Convenor, HoD, Dept of CS & E	
3	Mrs. Aditi Ravichandra	Alumni Faculty Coordinator Faculty Coordinator for Dept. of CSE	
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- Resolved to mobilize the membership fees of the Association more effectively and efficiently

DECISIONS:

- It is discussed and decided to collect contribution from all the members of Alumni for the overall development of the college.
- Alumni would be a part of the panel on how effectively they could motivate the students.
- It is discussed and decided to support and participate for the cultural activities among the students.
- It is discussed and decided to build good relationship with alumni and present students.

ACTION ITEMS:

Disseminate the proceedings of the meeting amongst the graduates, faculties, and students to the Alumni.

ALUMNI MECHANISM:
- Review general concepts and goals of the Alumni / Alumnae Association

- Outline Alumni / Alumnae Association functions
  - **A.** Communication (newsletter, mailings, directories, etc)
  - **B.** Activities
  - **C.** Fund raising
  - **D.** Scholarships and Fellowships
  - **E.** Assistance in Alumni / Alumnae coordinator programming
- Identify short- and long-term needs.
- Establish projected expenditures and due's structure.
- Solicit areas of interest and capabilities
- Nomination and election of Alumni / Alumnae Association
- Appointment of a committee to draw up the by-laws or organizational outline.
- Appointment of other committees and delegation of responsibilities (communication, recognition, events, recruiting, etc)
- Set date, time and location for follow-up meeting.

Dr. Aishwarya P
HoD, Dept. of CSE
Convenor- Atria Alma Connect
Dr. Aishwarya P
Professor & Head CSE
Atria Institute of Technology
Bangalore - 560 024

Dr. Nalinakshi N
In-charge Principal, Atria IT
Principal
Atria Institute of Technology
Anandanagar, Bengaluru-24