



ATRIA INSTITUTE OF TECHNOLOGY

1st Main, AG's Colony, Anand Nagar, Bangalore- 560024

CIRCULAR

Ref.No: AI T/Exam/2021-22/

DATE: 05/02/2022

Sub: Feb / March / April 2022 VTU Examination meeting – reg.

As per the VTU circular and the guidelines V & VII semester VTU Theory examinations will commence from 14th February 2022, Hence all the members of the Exam Committee are informed to attend the **Feb / March / April 2022 VTU Examination meeting on 08.02.2022** in the Examination Cell without Fail.

Agenda:

1. Formation of Exam core team for the conduction of Feb / March / April 2022 Examinations.
2. Schedule of Exam Orientation Program.
3. Examination Schedule and Rooms identification.
4. Allotment of Invigilation's.
5. Smooth conduction of Examinations.

Members:

Sl. No	Faulty Name	Dept. / Designation	E-Mail	Phone No.	Signature
1	Dr. T N Sreenivasa	Principal	principal@atria.edu	9902489911	
2	Dr. Nalinakshi N	HOD, BSE&H	bsehod@atria.edu	8861562682	
3	Dr. Keshava Murthy	Prof, ECE	keshavamurthy@atria.edu	9844662014	
4	Prof. Krishnamurthy H	Asst. Prof., CSE	krishnamurty.h@atria.edu	9986659724	
5	Prof. Chethan Kumar N	Asst. Prof., ME	chethankumar.n@atria.edu	8892142932	
6	Prof. Chethan P B	Asst. Prof., BSE & H	chethan.pb@atria.edu	9740283732	
7	Prof. Madhu Shree P R	Asst. Prof., MBA	madhushree.pr@atria.edu	9743601109	
8	Prof. Mahesh K S	Asst. Prof., BSE & H	mahesh@atria.edu	9743807598	
9	Prof. Anandakumar G	Asst. Prof., CV	anandkumar.g@atria.edu	9743903116	
10	Prof. Jayanth U	Asst. Prof., ECE	jayanth.u@atria.edu	9035743515	
11	Prof. Rangasamy K V	Asst. Prof., ME	rangasamy.kv@atria.edu	7845373154	
12	Prof. Ranjitha J	Asst. Prof., ISE	ranjitha.j@atria.edu	7760965811	

PRINCIPAL
Principal
Atria Institute of Technology
Anandanagar, Bengaluru-74



ATRIA INSTITUTE OF TECHNOLOGY

Anandanagar, Bengaluru – 560 024

Objective :	VTU Examination Committee		
Date :	08.02.2022	Location :	Examination Section
Time :	11:30 A.M	Meeting Type :	VTU Examination Committee
Called By :	Principal	Signature :	

Agenda of the Meeting:

1	Formation of Exam core team for the conduction of Feb / March / April 2022 Examinations.
2	Schedule of Exam Orientation Program.
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Minutes of Meeting:

1. The Principal greeted all the members and briefed about the Exam committee and its importance.
2. Principal informed Dr. Nalinakshi N, Prof. & Head, BSE & H, to continue as Chairperson of Exam Committee.
3. Other Roles such as Internal DCs and members responsibilities were reframed as faculties were assigned NBA work in the respective departments. In this regards Dr. Keshava Murthy is identified as Deputy Chief Superintendent (DCS) along with Dr. Nalinakshi N.
4. Class rooms were identified to conduct the examinations, without disturbing I year and II year classes.
5. Discussed about how to conduct the Practical exams and schedules of the same are discussed brief and suggestions are welcomed by the members.
6. Discussed to conduct an online Exam orientation meet on 11/02/2022 for all staffs.
7. Chairperson informs the team to make necessary arrangements to send the invigilation duties to all the faculty members involved in exams (including Non-Teaching staffs).
8. Internal Assessment for 1st & 3rd Semester to be reviewed due to the Examinations.
9. Principal thanked all the members present and concluded the meeting.



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Members:

Sl. No.	Faculty Name	Role	E-mail	Phone No.	Signature
1	Dr. T N Sreenivasa	Chief Superintendent	principal@atria.edu	+91 9902489911	
2	Dr. Nalinakshi N	Chairperson DCS	bsehod@atria.edu	+91 8861562682	
3	Dr. Keshava Murthy	DCS	keshavamurthy@atria.edu	+91 9844662014	
4	Prof. Krishnamurthy H	Member	krishnamurthy.h@atria.edu	+91 9986659724	
5	Prof. Chethan Kumar N	Member	chethankumar.n@atria.edu	+91 8892142932	
6	Prof. Chethan P B	Member	chethan.pb@atria.edu	+91 9740283732	
7	Prof. Madhu Shree P R	Member	madhushree.pr@atria.edu	+91 9743601109	
8	Prof. Mahesh K S	Member	mahesh@atria.edu	+91 9743807598	
9	Prof. Anandakumar G	Member	anandkumar.g@atria.edu	+91 9743903116	
10	Prof. Jayanth U	Member	jayanth.u@atria.edu	+91 9035743515	
11	Prof. Rangasamy K V	Member	rangasamy.kv@atria.edu	+91 7845373154	
12	Prof. Ranjitha J	Member	ranjitha.j@atria.edu	+91 7760965811	

Chairperson
Dr. Nalinakshi. N
Professor & Head
Basic Science & Engineering
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Principal
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