



TRAINING AND PLACEMENTS

TPO COMMITTEE MEETING MINUTES

TITLE: Tech Mahindra ONLINE TEST on 3.2.2022

Total Members: 4
Attendees: 4

Date: 02/02/2022
Absentees: 0

Discussion regarding the online test of Tech Mahindra Phase 2 on 3.2.2022:

1. JD to students

Meeting Agenda:

1. JD explained to TPO Coordinators
2. Registration link
3. Usage of gadgets
4. Additional Suggestions

Committee Meeting Summary

SN	Activity	Action Taken
1	JD explained	The entire job description was explained to all the 3 coordinators, including eligibility, branch etc.. and those not attended earlier are eligible for this phase 2 drive
2	Links	Online test link will be shared by HR 30 minutes before the test and students can login 5 minutes before test
3	Usage of gadgets	It is left to students ease, to take online test as per their wish, check the laptop – speed, camera, speed, RAM, power / internet facility - a day before test.
4	Suggestions	Coordinator suggested that they will inform the students accordingly to attend test without fail
5		ISE : Not many students registered for this phase 2, as all eligible have attended online test during phase 1

Meeting commenced at: 2.45 pm and ended at 3.10 pm

ISE – comm. Member

CSE – com. Member

ECE – com. Member

(SOMESH B.S.)
24/2/22
HEAD TPO
Principal
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