



Atria Institute of Technology, Anandnagar, Bengaluru  
Dept. of Library and Information Centre

**LIBRARY ADVISORY COMMITTEE MINUTES OF MEETING**

Ref: Library Committee Meeting /23/AIT/Dated 01.08.2023

Minutes of the meeting held on 01.08.2023.

Total Members: 15

Attendees: 12

Absentees: 3

The meeting started with the Library Advisory committee Member Secretary welcoming the members present.

The following points were discussed and deliberated:

**1. Review of previous minutes of the meeting (MOM 20) and action taken:**

- a. **Faculty details update in Atria IRINS Portal:** The committee was informed that new faculty details have been updated on the Atria IRINS Portal.
- b. **Students and Staff details registration in mint book and MAP system:** The committee was informed that I year students and new faculty details have been registered in the portal.
- c. **Addition to the Library:** The committee was informed that new cabin has been placed for the Librarian.
- d. **Suggestions:** Just vend machine was placed in front of the Library.

**2. Budget 2023-24:** The committee was informed of the total budget for the year 2023-24

**3. Purchase of Remaining RFID Tags:** committee was informed about the implementation of RFID in the department of Library and Information Centre. 25000 Books have been tagged. Principal has approved to purchase remaining 15000 RFID tags in addition to the existing ones.

**4. Purchase of books for EVEN Semester:** The committee was informed that the books have purchased for even semester

**5. Subscription of Printed Journals:** It was suggested to increase the no of printed journals.

**6. Conduction of Library Awareness programme and its utilization:** The committee was informed that the library awareness classes have been conducted for all the departments.

**8. Submission of Soft copies of Project Reports, Paper Publication and hard copies of Thesis:** The committee was informed that 5 soft copies of project reports have been collected from all the department.

Soft copies of Paper publication and hard copies of Thesis yet to be collected.




Atria Institute of Technology, Anandnagar, Bengaluru  
Dept. of Library and Information Centre

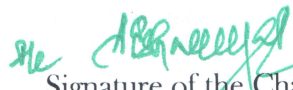
9. Policy for **Best Library User Award** and weed out books: The committee was informed that policy for Best library user award and weed out of books have been prepared and taken approve from the Principal to implement.

10. **Celebration of National Librarian's Day:** The committee was informed that the National Librarian's day has to be celebrated on 12.08.2023.

11. **Suggestions:** The committee members suggested to conduct the book exhibition.

Next Meeting is on 20.02.2024

  
Signature of the Member Secretary  
**LIBRARIAN**  
ATRIA INSTITUTE OF TECHNOLOGY  
Anandanagar, Bangalore-560 024

  
Signature of the Chairman  
**Principal**  
Atria Institute of Technology  
Anandanagar, Bengaluru-24