



ATRIA INSTITUTE OF TECHNOLOGY
CULTURAL COMMITTEE OF ATRIA



Date: 6/10/2022

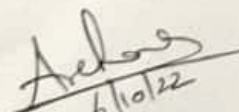
CIRCULAR

This is for your kind information that CCA Meeting for the Odd semester of the Academic Year 2022-23 will be held on **10th October 2022** at **4.00 pm** in MBA conference room. Hence the members are requested to attend the meeting.

Agenda of the Meeting:

- Formation of Cultural Committee for the Academic Year 2022-23

S No	Name of Members	Signature
1	Mr Bhaskar M K	Bhaskar M.K.
2	Dr. Usha S P	Dr. Usha S P
3	Mrs Ashwini B T	Ashwini B T
4	Mrs Sonia S B	Sonia S B
5	Ms Veena	Veena
6	Mr Chethan C S	Chethan C S
7	Mrs Indira S	Indira S
8	Mrs Jeslin G	Jeslin G


6/10/22
Prof. Archana R Motta,
CCA Convenor
CC: Dr T N Sreenivasa, Chairperson



10th Oct 2022

Minutes of the Cultural Committee Meeting

A meeting was convened by Principal on 10th October 2022 at 4.00pm in MBA Conference Room to form the cultural committee for the year 2022-23

Attendees:

Dr T N Sreenivasa, Chairperson, Cultural Committee

Prof. Archana R Motta, Convenor, Cultural Committee

Prof. Bhaskar M K, Convenor, Cultural Committee

Dr Usha S P, Member

Prof. Chetan C S, Member

Prof. Jeslin G, Member

Prof. Indira S, Member

Prof. Sonia, Member

Agenda: Committee formation for 2022-2023

Principal welcomed the gathering and discussed on the role of cultural committee members. It was decided to have at least one member from each department in the committee and during the mega event Sathrang 2023, we could co-opt one more faculty from each department for that event.

The members from the previous year who were interested in continuing could be retained and those department where the faculty had left the college, the committee decided to request the HoD of that department to nominate another faculty for the committee.

Since the students have started their classes for this odd Sem, it was decided to nominate two students from each department to form the committee.



ATRIA INSTITUTE OF TECHNOLOGY

Prof. Archana was asked to write a mail to the HoDs requesting them to nominate one faculty and 2 students from their respective department who would actively participate in the cultural activities of the institute.

Since Diwali was approaching the committee decided to celebrate Diwali in the campus by conducting two events – Rangoli competition and Paper Lantern Competition on 19th Oct between 3 to 5 pm.

Prof. Bhaskar M K
Convenor,
Cultural Committee.

Prof. Archana R Motta
Convenor,
Cultural Committee

Dr T N Sreenivasa,
Principal, Chairperson,
Cultural Committee



23rd Aug 2022

Minutes of the Cultural Committee Meeting

A meeting was convened by Principal on 23rd August 2022 at 3.30pm in MBA Tutorial Room to discuss on the cultural activities for the year 2022-2023.

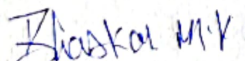
Attendees:


- Dr T N Sreenivasa, Chairperson, Cultural Committee
Prof. Archana R Motta, Convenor, Cultural Committee
Prof. Bhaskar M K, Convenor, Cultural Committee
Dr Usha S P, Member
Prof. Ashwini B T, Member
Prof. Chetan C S, Member
Prof. Jeslin G, Member
Prof. Indira S, Member

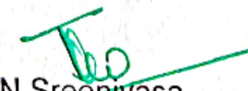
Agenda: Decide on the cultural programs for the year 2022-2023

The committee met and identified the following programs to be conducted by Cultural Committee of Atria Institute of Technology during this academic year.

S No	Program	S No	Program
1	Teachers' Day	6	Sankranti
2	Navratri	7	Republic Day
3	Diwaali	8	Ugadi
4	Rajyotsava	9	Sapthrang 2023
5	New Year		


Prof. Bhaskar M K
Convenor,
Cultural Committee.


Prof. Archana R Motta
Convenor,
Cultural Committee


Dr T N Sreenivasa,
Principal, Chairperson,
Cultural Committee



Minutes of the Cultural Committee Meeting

A meeting was convened by Principal on 18th April 2022 at 4.30pm in MBA Conference Room to discuss on ethnic Day.

Attendees:

Dr T N Sreenivasa, Chairperson, Cultural Committee

Prof. Archana R Motta, Convenor, Cultural Committee

Prof. Bhaskar M K, Convenor, Cultural Committee

Prof. Ashwini B T, Member

Prof. Sameera P, Member

Prof. Pallavi T P, Member

Prof. Chetan C S, Member

Prof. Uzma Taj, Member

Prof. Jeslin G, Member

Prof. Indira S, Member

Prof. Vaishnavi, Member

Student Coordinators from various departments

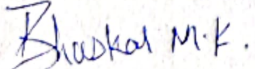
Agenda: Decide on the Ethnic Day


The students proposed to Principal on conducting the Ethnic Day and it was decided to hold ethnic Day on 22nd April. Principal informed the convenors to propose the budget and go ahead with the preparations.

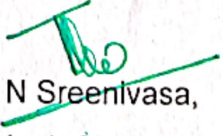
It was decided to have a competition of Mr Ethnic and Ms Ethnic and the program and the faculty in charge for coordinating the same was also decided.

S No	Committee	Members	Responsibilities
1	Registration	Prof Uzma	<ul style="list-style-type: none"> • Check the registration numbers and encourage more registrations for the events • Participant identity and entry into seminar hall • Oversee the collection of registration amount and Remit the same to Prof. Archana R Motta
2	Event	Prof. Sameera, Prof. Chetan and Prof. Vaishnavi	<ul style="list-style-type: none"> • Oversee the conduction of the Event in the Seminar Hall • Check the speakers and sound system and any facility needed • Arrange for inviting the Judges and their Hospitality and judgement sheet • Collect and submit all details pertaining to judgement and results • Check the entry and crowd into the seminar hall • Arrange for the prizes to the winners and prize distribution • Arrange for the MC for the function
3	Decoration and Invitation	Prof Ashwini B T Prof Indira	<ul style="list-style-type: none"> • Invite the CEO, Principal, HODs and all Judges • Check the overall decoration arrangements • Verify the items procured and collect the same after the event • Produce proper bills for all procurement
4	Photography, social media publicity and Report writing	Prof Jeslin Prof Veena	<ul style="list-style-type: none"> • Identify and arrange for the photographer and ensure all pictures are covered and submitted • Arrange for the group Photography Infront of Admin Block and decide the time that needs to be communicated to the students, so they assemble on time • Check the remuneration for the photographers

It was decided that Prof Bhaskar M K will oversee the first two committees and Prof Archana R Motta will oversee the 3rd and 4th


Prof. Bhaskar M K
Convenor,
Cultural Committee.


Prof. Archana R Motta
Convenor,
Cultural Committee


Dr T N Sreenivasa,
Principal, Chairperson,
Cultural Committee