



TRAINING AND PLACEMENTS

TPO COMMITTEE MEETING MINUTES

TITLE: Training and placements to support NAAC – 30.03.2023 @ 2:30 PM

Total Members: 9

Attendees: 8

Date: 30/3/2023

Absentees: 1

Discussion regarding the UPCOMING DRIVES at ATRIA

Meeting Agenda:

1. NAAC preparation
2. Training needs for 6th sem
3. Upcoming 8th sem drives
4. Documentation

TPO committee Meeting Summary:

SN	Activity	Action Taken
1	NAAC preparation	As per the guidance of the principal sir, a detailed discussion was held regarding preparedness for upcoming NAAC visit by the TPO co-ordinators under the presence of HEAD TPO.
2	Training needs for 6 th sem	In depth deliberations were held regarding training requirements for 6 th sem students as per industry requirements by TPO co-ordinators. Opinions were taken from each department co-ordinators w.r.t same
3	Upcoming placement drives	Head TPO: briefed all the co-ordinators about upcoming drives i.e.1-4-2023 ETHUS,5-4-2023 CARRER LABS plus 18 companies following this (BE,MCA,MBA)
4	documentation	Deliberations were held regarding what all documents needs to be kept for the upcoming NAAC visit. Opinions were elicited from the TPO co-ordinators and decided to work on it cohesively

Meeting commenced at: 2: 30 pm and ended at 3: 45 pm

CSE / ISE / ECE / MECH / CIVIL / MCA / MBA

[Signature]
30/3/23
HEAD TPO

